



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
CALIFORNIA BOARD OF OCCUPATIONAL THERAPY
1610 Arden Way, Suite 121, Sacramento, CA 95815
P (916) 263-2294 | cbot@dca.ca.gov | www.bot.ca.gov



BOARD MEETING NOTICE & AGENDA

December 5, 2025

**Dominican University of California
School of Nursing and Allied Health Professions
Creekside Room, Caleruega Hall
50 Acacia Avenue
San Rafael, CA 94901**

IMPORTANT NOTICE TO THE PUBLIC: The California Board of Occupational Therapy (Board) will hold a public, in-person meeting.

Discussion and action may be taken on any item listed on the agenda.

All times indicated, other than those identified as "time certain," are approximate and subject to change. The Board may discuss agenda items in any order on each day, unless noticed as "time certain." Agenda items may be taken out of order or tabled or held over to a subsequent meeting at the discretion of the Board President for convenience, to accommodate speakers, or to maintain a quorum. Public comments will be taken on agenda items at the time the item is heard.

Opportunity for public comment is provided for each open agenda item. The Board President may apportion time available among those who wish to provide comment. Public comments may be limited, in the discretion of the Board, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

Friday, December 5, 2025

9:30 am – Board Meeting

The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Call to order, roll call, establishment of a quorum.
2. President's Remarks – Informational only; no Board action to be taken.
3. Board Member Remarks – Informational only; no Board action to be taken.
4. Public Comment for Items not on the Agenda.
Please note: The Board may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
5. Review and vote on approval of the November 6, 2025, Board meeting minutes.
6. Discussion, review, and vote on approval of the Draft Sunset Report. May include discussion and approval of "New Issues" to include in the report.

Break for Lunch

7. Discussion and possible action to approve proposed language to amend Business and Professions Code Section 2570.16, Fees.
8. Executive Officer's Report.
 - a. Administrative Update, including information on the Board's budget, personnel, BreEZe and Fee Analysis status.
 - b. Licensing Unit data.
 - c. Enforcement Unit data.
9. Nomination and vote for Board officer positions (President, Vice President, Secretary).

CONVENE IN CLOSED SESSION

The Board will meet in closed session pursuant to Government Code Section 11126(c)(3) to deliberate and vote on disciplinary matters.

RECONVENE IN OPEN SESSION

The Board will adjourn for the day immediately following the conclusion of the Closed Session.

Meeting Adjournment.

There will be no other items of business discussed or transacted by the Board.

The meeting may be cancelled without notice. For verification, please check the Board's website at **www.bot.ca.gov** or call 916-263-2294 to verify meeting details.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Karina Clark at (916) 263-2294, by sending an email to **cbot@dca.ca.gov**, or by mailing a written request to:

**California Board of Occupational Therapy
1610 Arden Way, Suite 121, Sacramento, CA 95815**

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, submit a written request to **cbot@dca.ca.gov** or by mailing a request to:

**California Board of Occupational Therapy
1610 Arden Way, Suite 121, Sacramento, CA 95815**

This agenda as well as Board meeting materials and meeting minutes can be found on the Board's website at **www.bot.ca.gov**.