



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
CALIFORNIA BOARD OF OCCUPATIONAL THERAPY
1610 Arden Way, Suite 121, Sacramento, CA 95815
P (916) 263-2294 | cbot@dca.ca.gov | www.bot.ca.gov



AD HOC SUNSET REVIEW COMMITTEE NOTICE & AGENDA

August 8, 2025

1:00 pm – 3:00 pm or until completion of business

**California Board of Occupational Therapy
1610 Arden Way, Ste. 121
Sacramento, CA 95815**

IMPORTANT NOTICE TO THE PUBLIC: The California Board of Occupational Therapy's (Board) Ad Hoc Sunset Review Committee will hold a public meeting via WebEx, a teleconference platform.

INSTRUCTIONS FOR PARTICIPATION: Please see the instructions below to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXXX@mail.com.

Due to potential technical difficulties, please consider submitting written comments to **cbot@dca.ca.gov** no later than August 5, 2025, for consideration by the Committee during Public Comment Session for items not on the agenda. Comments need not be in writing. Comments can be provided during the meeting as well.

Public comments may be limited, in the discretion of the Committee, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

To participate or observe the meeting on August 8, 2025, use the link below to log on:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=mb16cae1143b9a7be23d89bf99ca1c29c>

Event Number: **2487 560 8337**, followed by the Password: **CBOT08**

If joining by mobile device or phone, call **415-655-0001** (US toll)

Enter access code/meeting number: **2487 560 8337**, followed by #

If asked for a password, enter: **226808**

IMPORTANT NOTICE TO THE PUBLIC

All times indicated, other than those identified as “time certain,” are approximate and subject to change. Action may be taken on any item on the agenda. Agenda items may be discussed, and action taken out of order at the discretion of the Committee Chair for convenience, to accommodate speakers, or to maintain a quorum. The meeting may be canceled without notice. For verification of the meeting, access the Board’s website at bot.ca.gov. or call (916) 263-2294.

Discussion and action may be taken on any item listed on the agenda.

Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Committee may discuss agenda items in any order on each day, unless noticed as “time certain.” Agenda items may be taken out of order or tabled or held over to a subsequent meeting for convenience, to accommodate speakers, or to maintain a quorum.

In the event a quorum of the Committee is unable to attend the meeting, or the Committee is unable to maintain a quorum once the meeting is called to order, the Committee Chair may, at his or her discretion, allow the remaining members to discuss items from the agenda and to make recommendations to the full Committee at a future meeting.

Opportunity for public comment is provided for each open agenda item. The Committee Chair may apportion time available among those who wish to provide comment.

The following members are anticipated to attend virtually:

Beata Morcos – Board President and Committee Chair
Christine Wietlisbach – Board Vice President
Richard Bookwalter – Board Secretary

Friday, August 8, 2025

1:00 pm – Committee Meeting

The public may provide comment on any issue before the Committee at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Call to order, roll call, establishment of a quorum.
2. Chairperson's Remarks – Informational only; no action to be taken.
3. Committee Member Remarks – Informational only; no action to be taken.
4. Public Comment for Items not on the Agenda.
Please note: The Committee may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
5. Consideration and review of previous issues identified in the 2022 Sunset Report and possible recommendation to the Board regarding prioritization of those issues and responses to be included in the Board's 2026 Sunset Report.
6. Consideration and possible recommendation to the Board on the identification and development of new issues to be presented in the Board's 2026 Sunset Report.
7. Consideration and possible recommendation to the Board on legislative proposals to include in the Board's 2026 Sunset Report, including amendments to Business and Professions Code 2570.16 to make separate and increase the renewal fees for both occupational therapist and occupational therapy assistant licenses.
8. Review and possible recommendation to the Board to approve completed portions of the draft 2026 Sunset Report.

Adjournment.

The meeting may be cancelled without notice. For verification, please check the Board's website at **www.bot.ca.gov** or call 916-263-2294 to verify meeting details.

Please consider submitting written comments to **cbot@dca.ca.gov** no later than August 5, 2025, for consideration by the Committee during *Public Comment for Items Not on the Agenda*.

In the event a quorum of the Committee is unable to attend the meeting or if the Committee is unable to maintain a quorum once the meeting is called to order, the Committee Chair may, at his or her discretion, allow the remaining members to discuss items from the agenda and to make recommendations to the full Committee at a future meeting.

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The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Karina Clark at (916) 263-2294, by sending an email to **cbot@dca.ca.gov**, or by mailing a written request to:

**California Board of Occupational Therapy
1610 Arden Way, Suite 121
Sacramento, CA 95815**

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Karina Clark at (916) 263-2294, by sending an email to **cbot@dca.ca.gov**, or by mailing a written request to:

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This agenda as well as meeting materials and meeting minutes can be found at the Board's website at **www.bot.ca.gov**.