



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
CALIFORNIA BOARD OF OCCUPATIONAL THERAPY
1610 Arden Way, Suite 121, Sacramento, CA 95815
P (916) 263-2294 | cbot@dca.ca.gov | www.bot.ca.gov



BOARD MEETING NOTICE & AGENDA

March 6-7, 2025

**Keck Graduate Institute
School of Health Sciences
Sheldon. M Schuster Campus Center
Meeting Room – Building 517, Founders Room 165
535 Watson Drive
Claremont, CA 91711**

IMPORTANT NOTICE TO THE PUBLIC: The California Board of Occupational Therapy (Board) will hold a public meeting in person and via WebEx, a teleconference platform.

INSTRUCTIONS FOR PARTICIPATION: Please see the instructions to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXXX@mail.com.

To participate or observe the meeting on March 6, 2025, use the link below to log on:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m5f951062f38a3d9f81fc3ae89b1cdf34>

Event Number: **2490 259 7493**, followed by the Password: **CBOT36**

If joining by mobile device or phone, call **415-655-0001** (US toll)
Enter access code/meeting number: **2490 259 7493**, followed by #
If asked for a password, enter: **226836**

Due to potential technical difficulties, please consider submitting written comments to [**cbot@dca.ca.gov**](mailto:cbot@dca.ca.gov) no later than February 24, 2025, for consideration by the Board during Public

Comment Session for items not on the agenda. Comments need not be in writing. Comments can be provided during the meeting as well.

Public comments may be limited, in the discretion of the Board, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to “yield” their allotted time to other members of the public to make comments.

IMPORTANT NOTICE TO THE PUBLIC

All times indicated, other than those identified as “time certain,” are approximate and subject to change. Action may be taken on any item on the agenda. Agenda items may be discussed, and action taken out of order at the discretion of the Board President for convenience, to accommodate speakers, or to maintain a quorum. The meeting may be canceled without notice. For verification of the meeting, access the Board’s website at bot.ca.gov. or call (916) 263-2294.

Thursday, March 6, 2025

9:30 am - Board Meeting

The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Call to order, roll call, establishment of a quorum.
2. President’s Remarks – Informational only; no Board Action to be taken.
3. Board Member Remarks – Informational only; no Board Action to be taken.
4. Public Comment for Items Not on the Agenda.
Please note: The Board may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
5. Review and approval of the November 14-15, 2024, Board meeting minutes.
6. Administrative Committee Update.
7. Report from the Ad Hoc Committee on Disaster Preparedness and Response.
8. Update on the Board-Approved Practice Reviewer Application changes.
9. Discussion and possible action on the Sunset Review process and possible Sunset Committee Member appointment.

Break for Lunch

1:30 pm HEARING – Geraldine De Jesus, Petition for Reinstatement

CONVENE IN CLOSED SESSION

The Board will meet in closed session pursuant to Government Code Section 11126(a)(1) to consider the employment and/or appointment of a public employee.

RECONVENE IN OPEN SESSION

The Board will adjourn for the day immediately following the conclusion of the Closed Session.

Meeting adjournment.

**There will be no other items of business discussed
or transacted by the Board.**

To participate or observe the meeting on March 7, 2025, use the link below to log on:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m0e04b6e48efee329f529631bf672a130>

Event Number: **2490 259 7493**, followed by the Password: **CBOT37**

If joining by mobile device or phone, call **415-655-0001** (US toll)

Enter access code/meeting number: **2496 284 6589**, followed by #

If asked for a password, enter: **226837**

Friday, March 7, 2025

9:30 am - Board Meeting

The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

10. Call to order, roll call, establishment of a quorum.
11. President's Remarks – Informational only; no Board Action to be taken.
12. Board Member Remarks – Informational only; no Board Action to be taken.
13. Public Comment for Items Not on the Agenda.
Please note: The Board may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
14. Discussion and possible action on requiring professional development units pertaining to the Board's laws and regulations and possible implementation.
15. Regulatory Update.
16. Executive Officer's Report
 - a) Administrative Update, including information on the Board's budget, personnel, BreZE, and Fee Study Status.
 - b) Licensing Unit data.
 - c) Enforcement Unit data.
 - d) Future Agenda Items.
17. Legislative Update.
18. Review and vote on approval of the Board's 2025-2030 Strategic Plan.

Meeting adjournment.

The meeting may be cancelled without notice. For verification, please check the Board's website at **www.bot.ca.gov** or call 916-263-2294 to verify meeting details.

Please consider submitting written comments to **cbot@dca.ca.gov** no later than February 24, 2025, for consideration by the Board during
Public Comment for Items Not on the Agenda.

In the event a quorum of the Board is unable to attend the meeting or if the Board is unable to maintain a quorum once the meeting is called to order, the Board president may, at his discretion, allow the remaining members to discuss items from the agenda and to make recommendations to the full board at a future meeting.

Opportunity for public comment is provided for each open agenda item. The Board President may apportion available time among those who wish to provide comment.

Public comments may be limited, in the discretion of the Board, as circumstances require. In the event that public comment is limited; members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Austin Porter at (916) 263-2294, by sending an email to **cbot@dca.ca.gov**, or by mailing a written request to:

**California Board of Occupational Therapy
1610 Arden Way, Suite 121, Sacramento, CA 95815**

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, submit a written request to **cbot@dca.ca.gov** or by mailing a request to:

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This agenda as well as Board meeting materials and meeting minutes can be found at the Board's website at **www.bot.ca.gov**.