



BOARD MEETING MINUTES

December 13, 2024

**Department of Consumer Affairs
Ruby Room
1747 North Market Boulevard
Sacramento, CA 95834**

Board Members Present

Richard Bookwalter – Board President
Beata Morcos – Board Vice President
Lynna Do – Board Secretary
Hector Cabrera
Denise Miller
Sharon Pavlovich

Staff Member Present

Heather Martin, Executive Officer
Jody Quesada Novey, Manager
Austin Porter, Analyst

Board Members Absent

Christine Wietlisbach

**Friday, December 13, 2024
11:53 am - Board Meeting**

1. Call to order, roll call, establishment of a quorum.

The meeting was called to order at 11:53 a.m. Vice President Beata Morcos called roll and a quorum was established.

2. President's Remarks - Informational only; no Board Action to be taken.

Board President, Richard Bookwalter announced that the Board would be interviewing two candidates for the Executive Officer (EO) position, which would be conducted in closed session.

Mr. Bookwalter, welcomed and thanked Department of Consumer Affairs (DCA) Human Resources staff Nicole Le, Catherine Bachiller and Stephanie Louie for assisting the

Board throughout the hiring process and Solid's Shelly Jones for assisting with the setup of WebEx.

Mr. Bookwalter also welcomed Executive Officer Heather Martin to her final Board meeting. He thanked her for her many years of service, achievements, and dedication

to the Board. Mr. Bookwalter that Ms. Martin will be greatly missed and wished her farewell. Board member Lynna Do join via Web Ex at 11:56am.

3. Board Member Remarks – Informational only; no Board Action to be taken.

Board Member Beata Morcos stated it was a very emotional moment, as EO Heather Martin's retirement marks the end of an era., She thanked Ms. Martin for being such an amazing person, with incredible work ethic.

Board member Sharon Pavlovich echoed the same sentiments and added her heartfelt wishes for Ms. Martin's next chapter.

Board Member, Denise Miller thanked Executive Officer Heather Martin for being integral in the formation of the Board's foundation. Ms. Miller stated that Ms. Martin was steadfast, exemplary in protecting consumers and every stakeholder was better off for having Ms. Martin at the Board.

Additionally, Denise Miller thanked DCA for the experience and privilege to serve the Governor and the consumer as a Board member. She also thanked CBOT SSM I Jody Quesada Novey and her staff for the solid foundation and experience gained during her service that began in 2013.

Board Member, Lynna Do, stated her appreciation for Executive Officer, Heather Martin and the help, direction and support she provided over the last four years. She wished Ms. Martin well in her new chapter.

Board Member, Hector Cabrera, thanked Executive Officer, Heather Martin for her incredible support, patience. He also thanked Ms. Martin for her intellect and board knowledge, as she will leave a very strong legacy.

Executive Officer, Heather Martin thanked everyone very much for all their kind words and well wishes. She stated that the California Board of Occupational Therapy had 6,000 licensees when she started at the Board and in comparison, has grown to 20,000+. The profession and the Board have always been a priority for her. She further stated that the current Board and all previous Board members contributed to a strong foundation for CBOT.

Ms. Martin, honored Sharon Pavlovich and Denise Miller for their many years of service with a Resolution supported by DCA's Director's office.

Board Member, Sharon Pavlovich said, "it takes a village to make this work." She thanked Board staff for the exquisite experience and stated that it would be a memorable part of her career. She also thanked, DCA and the Governor for allowing her to serve the profession and the State of California.

Board President, Richard Bookwalter, thanked Board Members, Sharon Pavlovich and Denise Miller and Executive Officer, Heather Martin for their service, hard work, and dedication to the Board. He closed with the fact that they would be dearly missed.

Executive Officer Heather Martin thanked everyone again and stated she couldn't have done all of this without the staff as it was a team effort.

CONVENED CLOSED SESSION

The Board convened in closed session at 12:15 p.m.

RECONVENE IN OPEN SESSION

The Board reconvened in Open Session at 2:35 p.m.

ADJOURNMENT

The Board meeting adjourned at 2:35 p.m.

