



## **AD HOC COMMITTEE ON SUPERVISION STANDARDS MEETING NOTICE & AGENDA**

**October 23, 2024**

**A physical meeting location will be provided pursuant to the provisions of Government Code section 11123.5(b) and (f).**

**California Board of Occupational Therapy  
1610 Arden Way, Suite 121  
Sacramento, CA 95815**

**IMPORTANT NOTICE TO THE PUBLIC:** The California Board of Occupational Therapy's *Ad Hoc Committee on Supervision Standards* will hold a public meeting via WebEx, a teleconference platform.

**INSTRUCTIONS FOR PARTICIPATION:** Please see the instructions to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mail.com.

**To participate or observe the meeting on October 23, 2024, please use this link:**

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m1a5316a92a32f83d4ef9654ddb03c8b5>

Event Number: **2495 365 5993**, followed by the Password: **CBOT10232024**

If joining by mobile device or phone, call **415-655-0001** (US toll)  
Enter access code/meeting number **2495 365 5993**, followed by **#**

Due to potential technical difficulties, please consider submitting written comments to [\*\*cbot@dca.ca.gov\*\*](mailto:cbot@dca.ca.gov) no later than October 18, 2024, for consideration by the Committee during Public Comment Session for items not on the agenda.

Public comments may be limited, in the discretion of the Committee, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to “yield” their allotted time to other members of the public to make comments.

The following members are anticipated to attend virtually:

Denise Miller, Committee Chair and  
Board Member  
Cesar Arada  
Ada Boone Hoerl  
Joyce Fries  
Heather Kitching

Kersten Laughlin  
July Mclaughlin Gray  
Liz Phelps  
Samia Rafeedie  
Penny Stack

**DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA.**

**Wednesday, October 23, 2024**

**8:00 am – Committee Meeting**

*The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.*

1. Call to order, roll call, establishment of a quorum.
2. Committee Chair’s Opening Remarks.
3. Public Comment for Items Not on the Agenda.  
*Please note: The Committee may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]*
4. Review and vote on approval of the August 14, 2024, Committee meeting minutes.
5. Review and vote on approval of the September 17, 2024, Committee meeting minutes.
6. Review and vote on approval of the September 25, 2024, Committee meeting minutes.
7. Consideration and possible recommendation to the Board on amending California Code of Regulations (CCR), Title 16, Division 39, Article 9, Section 4180, Definitions, and Section 4181, Supervision Parameters.
8. Review of CCR Title 16, Division 39, to identify other sections possibly affected by proposed amendments to CCR Sections 4180 and 4181 and recommend proposed regulatory amendment(s) to the Board to ensure consistency.
9. Discussion on the need for a future meeting.

**Meeting adjournment.**

**Opportunity for public comment is provided for each agenda item.**

The meeting may be canceled without notice. For verification, please check the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov) or call 916-263-2294 to verify meeting details.

Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Committee may discuss agenda items in any order on each day unless noticed as "time certain." Agenda Items may be taken out of order or tabled or held over to a subsequent meeting for convenience, to accommodate speakers, or to maintain a quorum.

The Committee Chair may apportion available time among those who wish to provide comment.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications to participate in the meeting shall send a request to Rachael Hutchison at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to CBOT, 1610 Arden Way, Suite 121, Sacramento, California, 95815.

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Rachael Hutchison at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to CBOT, 1610 Arden Way, Suite 121, Sacramento, California, 95815.

This meeting notice agenda as well as all Board and Committee meeting agendas and minutes can be found on the Board's website at **[www.bot.ca.gov](http://www.bot.ca.gov)**.