



TELECONFERENCE BOARD MEETING NOTICE & AGENDA

The California Board of Occupational Therapy will hold a meeting Thursday, November 4, 2021 beginning at 9:00 a.m., and continuing on Friday, November 5, 2021 beginning at 9:00 a.m.

A physical meeting location is not being provided pursuant to the provisions of Government Code section 11133.

IMPORTANT NOTICE TO THE PUBLIC: The California Board of Occupational Therapy will hold a public meeting via WebEx, a teleconference platform.

INSTRUCTIONS FOR PARTICIPATION: Please see the instructions to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXXX@mail.com.

To participate or observe the meeting on November 4, 2021, please log on to this website: <https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m4e5523935d092f5b302026a79c0d0820>

Event Number: 2499 744 2907, followed by the Password: CBOT11042021

If joining by mobile device or phone, call 415-655-0001 (US toll)
Enter event number: **249 974 42907 #**; then enter password: **22681104 #**

To participate or observe the meeting on November 5, 2021, please log on to this website: <https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m665156fa130aa63a849f997de99b2bee>

Event Number: 2496 335 5953, followed by the Password: CBOT11052021

If joining by mobile device or phone, call 415-655-0001 (US toll)
Enter event number **249 633 5953 #**; then enter password: **22681105 #**

Due to potential technical difficulties, please consider submitting written comments to cbot@dca.ca.gov no later than October 27, 2021, for consideration by the Board during Public Comment Session for items not on the Agenda.

Public comments may be limited, in the discretion of the Board, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to “yield” their allotted time to other members of the public to make comments.

Discussion and action may be taken on any item listed on the agenda.

9:00 am - Board Meeting

The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Call to order, roll call, establishment of a quorum.
2. President’s Remarks – Informational only; no Board Action to be taken.
3. Board Member Remarks – Informational only; no Board Action to be taken.
4. Public Comment Session for items not on the Agenda.
Please note: The Board may not discuss or take action on any matter raised during this public comment session, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
5. Review and vote on approval of the May 20-21, 2021, Board meeting minutes.
6. Review and vote on approval of the September 13, 2021, Board meeting minutes.
7. Review and vote on approval of the October 21, 2021, Board meeting minutes.
8. Report and Update from Department of Consumer Affairs (DCA) – Carrie Holmes, Deputy Director of Board and Bureau Relations.
9. Sunset Review Committee’s report and recommendation(s) to the Board regarding:
 - a) Acceptance of the October 14, 2021, Committee meeting.
 - b) Review of draft 2021 Sunset Report and possible recommendation to Board to approve.
10. Discussion and possible action on Sunset Review Committee report and recommendation(s).
11. Update on the Occupational Therapy Workforce Study conducted by the California Community Colleges Chancellor’s Office.
12. Update on Occupational Therapy Licensure Compact.

13. Update on bills signed by the Governor.
14. Discussion on the Board's Fund Condition and possible increase of license renewal and other miscellaneous fees to maintain solvency.
15. Discussion on the Fieldwork Communications Workgroup recommended letters to be sent out regarding supervising students completing Level II fieldwork.
16. Discussion on the Fieldwork Communications Workgroup recommended amendments to Business and Professions Code Sections 2570.4 and 2570.6.
17. Discussion and evaluation of criteria listed for appointment of committee members as specified in the Board Member Guidelines and Procedure Manual.
18. Discussion and evaluation Board Member per diem policy as specified in the Board Member Guidelines and Procedure Manual, the process for requesting per diem and review of the form to calculate time spent.
19. Executive Officer's Report.
 - a. Operational and budget reports.
 - b. Licensing and enforcement data.
 - c. Future Agenda Items
 - d. Other informational items (no Board action can be taken)
20. Suggested agenda items for a future meeting.
21. Election of 2021 Officers

CONVENE CLOSED SESSION

- The Board will meet in closed session pursuant to Government Code Section 11126(c)(3) to deliberate and vote on disciplinary matters.

RECONVENE IN OPEN SESSION

Adjournment.

Public comments will be taken on agenda items at the time the item is heard.

Discussion and action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Board may discuss agenda items in any order on each day, unless noticed as "time certain." Agenda Items may be tabled or held over to a subsequent meeting; items scheduled to be heard on Thursday may be held over to Friday, and items scheduled to be heard on Friday may be moved up to Thursday, for convenience, to accommodate speakers, or to maintain a quorum.

In the event a quorum of the Board is unable to attend the meeting, or the Board is unable to maintain a quorum once the meeting is called to order, the Board president may, at his or her discretion, allow the remaining members to discuss items from the agenda and to make recommendations to the full board at a future meeting.

Opportunity for public comment is provided for each open agenda item. The Board President may, at his or her discretion, apportion available time among those who wish to provide comment.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Jody Quesada at (916) 263-2294, by sending an email to cbot@dca.ca.gov, or by mailing a written request to 1610 Arden Way, Suite 121, Sacramento, California, 95815. Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Jody Quesada at (916) 263-2294 or submit a written request to cbot@dca.ca.gov or by mailing a request to 1610 Arden Way, Suite 121, Sacramento, California, 95815.

This agenda as well as Board meeting minutes can be found at the Board's website at www.bot.ca.gov.