

AGENDA ITEM 12

EXECUTIVE OFFICER'S REPORT.

The following are attached for review:

- Operational Report
- Budget Update
- BrEZe Update
- Future Agenda Items
- Other Informational Items

Date: February 13, 2015

To: CBOT Members

From: 
(Heather Martin, Executive Officer)

Subject: Executive Officer Report – Board Meeting November 19-20, 2015

Items covered:

- a) Operational Report
- b) Budget Update
- c) BreEZe Update
- d) Future Agenda Items
- e) Other Informational Items

a) Operational Report

The Board recently promoted a staff member to fill a vacancy, which upon her vacating the previous position brings vacancies back up to two. Interview will be held February 25th with a goal of March 14 start date. The recruitment process (HR approval, advertising, etc) was started for the recently vacated position. Because the position requires a background clearance, we hope to fill the position with a projected start date of April 11.

Given the fact that several staff spent so much time dedicated to the BrEZe project (design/development/testing), the recent BreeEZe go-live transition, and the vacancies, there are backlogs in the areas of enforcement, advanced practice applications, website updates and various administrative reports.

b) Budget Update

Attached is information re: revenue collected and expenditures during the period July 1-December 31st. Through 12/31, the Board has collected \$790k in revenue and spent \$733k, or nearly ½ of the \$1.4M budget.

Following the revenue/budget information is a fund condition which shows that, if current revenue and expenditure patterns continue, the Board runs out of money in fiscal year 2018-19. This simply can't happen and a couple of options are presented under Agenda Item 13.

c) BreEZe Update:

The Board has successfully transitioned to the new BrEZe system on Tuesday, January 19th. The Board had nearly 300 applications pending 'paper' applications that needed to be input once BrEZe went live. We're grateful to the Department for providing the Board assistance with inputting the applications; with their assistance we were able to get nearly all the applications input into BreEZe in less than two weeks.

There are several items that need to be updated/fixed in the system and we have prioritized these for programming 'fixes' that will be released over the next few months.

Applicants can do several things on-line now: submit applications, pay for a license or limited permit, change a name or address. Licensees will be able to renew a license, submit an advanced practice application, request a license verification be sent to another jurisdiction, and change a name or address.

We're going to work with DCA's Office of Public Affairs to develop some information to educate users (applicants/licensees) on the on-line functionality and the processing required in the 'back-office' (aka worked by Board staff) as there have been misunderstandings about the 'immediacy' of the processing of transactions.

License renewals, most license payments, and address changes are the only transactions which update immediately; most other requests (transactions) go to a queue and require Board staff to touch them in some way: send a letter or email if the transaction is incomplete, 'release' a hold, or verify required documentation, etc.

d) Future Agenda Items

The items shown below in ~~strikethrough~~ have been addressed in another agenda

- ~~1. Updates to the Board's *Initial Application for Licensure* in support of regulatory amendments to CCR-section 4110.~~
- ~~2. Sunset Report development plan and establishment of ad hoc Sunset Report Review Committee.~~
- ~~3. Update on research by Samuel Merritt University on occupational therapy educational programs providing curriculum/content on superficial/mechanical modalities and deep thermal/electrotherapeutic modalities.~~

The items shown below will be addressed in a future agenda.

1. Strategic Plan and implementing Action Plan to be on all future agendas. (To start with May meeting agenda)
2. Ad hoc committee's recommendation regarding possible amendments to the definition of "occupational therapy" as set forth in Business and Professions Code Section 2570.2.
3. Ad hoc committee's recommendation regarding occupational therapists performing the physically invasive components of a swallowing evaluation.
4. Discussion and possible action on license portability (ease for inter-state movement by practitioners).
5. Practice Committee's recommendation on records retention requirement for an occupational therapy business that closes or is sold or if the practitioner is no longer in private practice.
6. Review/update of Board's Administrative Manual.
7. Review/update of Board's Enforcement Procedures Manual.
8. Review/update of Board's Disciplinary Guidelines (requires regulatory amendments).

Other Items

Form 700 Filing

Due April 1, 2016. Please let

Board Member Orientation Training – 2016 dates (all held in Sacramento)

- Wednesday, March 30
- Tuesday, June 21
- Thursday, September 22
- Wednesday, November 16

Athletic Trainers

The Board asked that information be provided regarding the status of athletic trainers; a verbal update on conversation with CATA will be provided.

Strategic Planning Update

Due to the Board's February meeting dates, the Strategic Plan action planning session was rescheduled to April 6th. Information will be available at May 2016 meeting; the Action Plan will be on May agenda and all subsequent agendas, as requested.

CSTARQ24 1110 (DEST: A1 CAL2) PM,C,6,5,2,0, ,6212,
 FISCAL MONTH: 06 DECEMBER 6(INDEX) 5(PCA) 2(AGYSRC) 0(NOFUND) FUND(ALL) GL(6212)
 DEPT OF CONSUMER AFFAIRS - REGULATORY BOARDS
 RECEIPTS BY ORGANIZATION AND SOURCE
 AS OF 12/31/15

***** RUN:01/13/16 TIME:18.32

***** PAGE 13

ENY: 15 FFY: 15
 SECTION: 11 CA BD OF OCCUPATIONAL THERAPY
 SUB-SECTION: 00
 UNIT: 00
 SUB-UNIT: 00
 SUB-SUB-UNIT: 00
 INDEX: 1475 CA BD OF OCCUPATIONAL THERAPY

PROGRAM
 PG EL CMP TSK PCA DESCRIPTION

REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL RECEIPTS CURRENT MONTH	RECEIPTS YEAR-TO-DATE	BALANCE
67 00	000 000	73017	REIMB - CA BD OF OCCUPATIONAL THERAPY				
001	991937	01	FINGERPRINT REPORTS	22,000.00	1,421.00	9,114.00	12,886.00
001	991937	02	EXTERNAL/PRIVATE/GRANT	0.00	470.00	3,055.00	3,055.00-
*TOTAL SOURCE 991937				22,000.00	1,891.00	12,169.00	9,831.00
*TOTAL PROG 67				22,000.00	1,891.00	12,169.00	9,831.00
*TOTAL REFERENCE 001				22,000.00	1,891.00	12,169.00	9,831.00
67 00	000 000	83017	REVENUE CA BD OF OCCUPATIONAL THERAPY				
980	125600	CU	OTA DUP LIC FEE-\$15.00	0.00	210.00	1,395.00	1,395.00-
980	125600	CV	OTA DUP CERT FEES-\$15.00	0.00	45.00	270.00	270.00-
980	125600	FT	CITATION/FINE FTB COLLECTION	0.00	0.00	99.64	99.64-
980	125600	00	OTHER REGULATORY FEES	33,000.00	0.00	0.00	33,000.00
980	125600	18	CITATION & FINE FEE COLLECTED-VAR	0.00	575.00	7,552.50	7,552.50-
*TOTAL SOURCE 125600				33,000.00	830.00	9,317.14	23,682.86
980	125700	OC	OT INITIAL LIC FEE-\$VAR	0.00	11,390.00	64,519.00	64,519.00-
980	125700	OD	OTA INITIAL CERT FEE-\$VAR	0.00	4,890.00	26,429.00	26,429.00-
980	125700	OE	OT LIMITED PERMIT-\$75.00	0.00	150.00	2,100.00	2,100.00-
980	125700	OJ	OTA LIMITED PERMIT \$75.00	0.00	0.00	225.00	225.00-
980	125700	UE	OT RETIRED STATUS FEE-\$25	0.00	0.00	100.00	100.00-
980	125700	UG	OTA RETIRED STATUS FEE-\$25	0.00	0.00	25.00	25.00-
980	125700	UM	OT APPLICATION FEE-\$50	0.00	3,100.00	24,700.00	24,700.00-
980	125700	UN	OTA APPLICATION FEE-\$50	0.00	950.00	10,050.00	10,050.00-
980	125700	00	OTHER REGULATORY LICENSES AND PER	242,000.00	0.00	0.00	242,000.00
980	125700	90	OVER/SHORT FEES	0.00	15.00	495.99	495.99-
980	125700	91	SUSPENDED REVENUE	0.00	150.00-	0.00	0.00
980	125700	92	PRIOR YEAR REVENUE ADJUSTMENT	0.00	0.00	85.00-	85.00
*TOTAL SOURCE 125700				242,000.00	20,345.00	128,558.99	113,441.01
980	125800	BP	OT INACTIVE RENEWAL LIC FEE-\$25.0	0.00	775.00	5,100.00	5,100.00-

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 INDEX: 1475 CA BD OF OCCUPATIONAL THERAPY

PROGRAM				PLANNED	ACTUAL RECEIPTS		BALANCE
PG	EL	CMP	TSK PCA DESCRIPTION	RECEIPTS	CURRENT MONTH	YEAR-TO-DATE	
980	125800	BQ	OTA INACTIVE RENEWAL CERT FEE-\$25	0.00	50.00	700.00	700.00-
980	125800	C1	AUTOMATED REVENUE REFUND CLAIM	0.00	725.00	1,275.00	1,275.00-
980	125800	00	RENEWAL FEES	983,000.00	0.00	0.00	983,000.00
980	125800	2W	BIENNIAL RENEWAL-OT \$150	0.00	60,420.00	493,270.00	493,270.00-
980	125800	2X	BIENNIAL RENEWAL-OTA \$150	0.00	12,300.00	102,600.00	102,600.00-
980	125800	90	OVER/SHORT FEES	0.00	5.00	10.00	10.00-
*TOTAL SOURCE 125800				983,000.00	74,275.00	602,955.00	380,045.00
980	125900	TM	DELINQ BIENNIAL-OT-\$75	0.00	900.00	7,350.00	7,350.00-
980	125900	TN	DELINQ BIENNIAL-OTA \$75	0.00	300.00	1,200.00	1,200.00-
980	125900	00	DELINQUENT FEES	15,000.00	0.00	0.00	15,000.00
*TOTAL SOURCE 125900				15,000.00	1,200.00	8,550.00	6,450.00
980	142500	00	MISCELLANEOUS SERVICES TO THE PUB	21,000.00	0.00	0.00	21,000.00
980	142500	90	MISC. SER TO PUBLIC - GENERAL	0.00	1,540.00	9,625.00	9,625.00-
*TOTAL SOURCE 142500				21,000.00	1,540.00	9,625.00	11,375.00
980	150300	00	INCOME FROM SURPLUS MONEY INVESTM	8,000.00	15.68	2,641.54	5,358.46
*TOTAL SOURCE 150300				8,000.00	15.68	2,641.54	5,358.46
980	161000	00	ESCHEAT OF UNCLAIMED CHECKS,WARRA	1,000.00	0.00	0.00	1,000.00
980	161000	02	REVENUE CANCELLED WARRANTS	0.00	150.00	649.00	649.00-
*TOTAL SOURCE 161000				1,000.00	150.00	649.00	351.00
980	161400	91	DISHONORED CHECK FEE-VAR	0.00	25.00	375.00	375.00-
*TOTAL SOURCE 161400				0.00	25.00	375.00	375.00-

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PROGRAM				PLANNED	ACTUAL RECEIPTS		BALANCE	
PG	EL	CMP	TSK	PCA	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
980	164300	00			PENALTY ASSESSMENTS	0.00	0.00	20,000.00
980	164300	99			PENALTY ASSESSMENTS	390.00	16,040.00	16,040.00-
*TOTAL SOURCE 164300						390.00	16,040.00	3,960.00
*TOTAL PROG 67					1,323,000.00	98,770.68	778,711.67	544,288.33
*TOTAL REFERENCE 980					1,323,000.00	98,770.68	778,711.67	544,288.33
*TOTAL INDEX 1475					1,345,000.00	100,661.68	790,880.67	554,119.33
*TOTAL SEC 11					1,345,000.00	100,661.68	790,880.67	554,119.33

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT

AS OF 12/31/2015

FM 06

CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
PERSONAL SERVICES							
SALARIES AND WAGES							
003 00 CIVIL SERVICE-PERM	320,001	22,685	134,959	0	134,959	185,042	
033 01 EXPERT EXAMINER (9)	20,000	0	0	0	0	20,000	
033 04 TEMP HELP (907)	4,000	1,337	6,368	0	6,368	(2,368)	
063 00 STATUTORY-EXEMPT	84,180	7,334	44,004	0	44,004	40,176	
063 01 BD/COMMSN (901,920)	0	0	1,500	0	1,500	(1,500)	
083 00 OVERTIME	0	492	1,851	0	1,851	(1,851)	
TOTAL SALARIES AND WAGES	428,181	31,849	188,681	0	188,681	239,500	55.93%
STAFF BENEFITS							
103 00 OASDI	32,377	1,826	10,823	0	10,823	21,554	
104 00 DENTAL INSURANCE	1,822	121	723	0	723	1,099	
105 00 HEALTH/WELFARE INS	88,267	4,651	23,671	0	23,671	64,596	
106 01 RETIREMENT	97,684	7,550	45,009	0	45,009	52,675	
125 00 WORKERS' COMPENSAT	10,225	0	0	0	0	10,225	
125 15 SCIF ALLOCATION CO	0	322	1,303	0	1,303	(1,303)	
132 00 NONINDUST DISABLT	2,000	0	0	0	0	2,000	
133 00 UNEMPLOYMENT INSUR	3,000	0	0	0	0	3,000	
134 00 OTHER-STAFF BENEFI	100	1,925	11,011	0	11,011	(10,911)	
134 01 TRANSIT DISCOUNT	0	0	130	0	130	(130)	
135 00 LIFE INSURANCE	200	7	41	0	41	159	
136 00 VISION CARE	744	52	311	0	311	433	
137 00 MEDICARE TAXATION	5,368	446	2,645	0	2,645	2,723	
TOTAL STAFF BENEFITS	241,787	16,900	95,669	0	95,669	146,118	60.43%
TOTAL PERSONAL SERVICES	669,968	48,748	284,350	0	284,350	385,618	57.56%
OPERATING EXPENSES & EQUIPMENT							
FINGERPRINTS							
213 04 FINGERPRINT REPORT	22,000	1,176	7,938	0	7,938	14,062	
TOTAL FINGERPRINTS	22,000	1,176	7,938	0	7,938	14,062	63.92%
GENERAL EXPENSE							
201 00 GENERAL EXPENSE	44,456	0	0	0	0	44,456	
206 00 MISC OFFICE SUPPLI	0	434	3,784	0	3,784	(3,784)	
207 00 FREIGHT & DRAYAGE	0	0	7	0	7	(7)	
213 02 ADMIN OVERHEAD-OTH	0	0	1,944	0	1,944	(1,944)	

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT
AS OF 12/31/2015

FM 06

CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
217 00 MTG/CONF/EXHIBIT/S	0	393	393	0	393	(393)	
TOTAL GENERAL EXPENSE	44,456	827	6,128	0	6,128	38,328	86.22%
PRINTING							
241 00 PRINTING	6,245	0	0	0	0	6,245	
242 02 REPRODUCTION SVS	0	0	3	0	3	(3)	
242 03 COPY COSTS ALLO	0	210	210	0	210	(210)	
244 00 OFFICE COPIER EXP	0	0	293	1,087	1,380	(1,380)	
TOTAL PRINTING	6,245	210	506	1,087	1,593	4,652	74.49%
COMMUNICATIONS							
251 00 COMMUNICATIONS	5,449	0	0	0	0	5,449	
257 01 TELEPHONE EXCHANGE	0	220	870	0	870	(870)	
TOTAL COMMUNICATIONS	5,449	220	870	0	870	4,579	84.03%
POSTAGE							
261 00 POSTAGE	11,655	0	0	0	0	11,655	
262 00 STAMPS, STAMP ENVE	0	219	395	0	395	(395)	
263 05 DCA POSTAGE ALLO	0	588	3,397	0	3,397	(3,397)	
263 06 EDD POSTAGE ALLO	0	784	4,617	0	4,617	(4,617)	
TOTAL POSTAGE	11,655	1,591	8,409	0	8,409	3,246	27.85%
TRAVEL: IN-STATE							
291 00 TRAVEL: IN-STATE	16,146	0	0	0	0	16,146	
292 00 PER DIEM-I/S	0	1,335	4,921	0	4,921	(4,921)	
294 00 COMMERCIAL AIR-I/S	0	1,148	3,132	0	3,132	(3,132)	
294 02 BAGGAGE FEE	0	75	75	0	75	(75)	
296 00 PRIVATE CAR-I/S	0	157	593	0	593	(593)	
297 00 RENTAL CAR-I/S	0	266	1,057	0	1,057	(1,057)	
301 00 TAXI & SHUTTLE SER	0	0	22	0	22	(22)	
305 00 MGMT/TRANS FEE-I/S	0	48	132	0	132	(132)	
TOTAL TRAVEL: IN-STATE	16,146	3,029	9,932	0	9,932	6,214	38.49%
TRAINING							
331 00 TRAINING	1,499	0	0	0	0	1,499	
TOTAL TRAINING	1,499	0	0	0	0	1,499	100.00%
FACILITIES OPERATIONS							
341 00 FACILITIES OPERATI	44,894	0	0	0	0	44,894	
343 00 RENT-BLDG/GRND(NON	0	6,598	39,625	46,246	85,871	(85,871)	
347 00 FACILITY PLNG-DGS	0	135	677	0	677	(677)	

DEPARTMENT OF CONSUMER AFFAIRS
 BUDGET REPORT
 AS OF 12/31/2015
 FM 06

CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
TOTAL FACILITIES OPERATIONS	44,894	6,733	40,302	46,246	86,548	(41,654)	-92.78%
C/P SVS - EXTERNAL							
402 00 CONSULT/PROF SERV-	26,000	0	0	0	0	26,000	
404 05 C&P EXT ADMIN CR C	0	0	0	26,000	26,000	(26,000)	
TOTAL C/P SVS - EXTERNAL	26,000	0	0	26,000	26,000	0	0.00%
DEPARTMENTAL SERVICES							
424 03 OIS PRO RATA	212,646	0	106,500	0	106,500	106,146	
427 00 INDIRECT DISTRB CO	91,682	0	46,000	0	46,000	45,682	
427 01 INTERAGENCY SERVS	105	0	0	0	0	105	
427 30 DOI - ISU PRO RATA	3,651	0	1,500	0	1,500	2,151	
427 34 COMMUNICATIONS PRO	2,587	0	1,000	0	1,000	1,587	
427 35 PPRD PRO RATA	3,680	0	2,000	0	2,000	1,680	
TOTAL DEPARTMENTAL SERVICES	314,351	0	157,000	0	157,000	157,351	50.06%
CONSOLIDATED DATA CENTERS							
428 00 CONSOLIDATED DATA	0	26	77	0	77	(77)	
TOTAL CONSOLIDATED DATA CENTERS	0	26	77	0	77	(77)	0.00%
DATA PROCESSING							
431 00 INFORMATION TECHNO	3,817	0	0	0	0	3,817	
TOTAL DATA PROCESSING	3,817	0	0	0	0	3,817	100.00%
CENTRAL ADMINISTRATIVE SERVICES							
438 00 PRO RATA	66,261	0	32,852	0	32,852	33,409	
TOTAL CENTRAL ADMINISTRATIVE SERVICES	66,261	0	32,852	0	32,852	33,409	50.42%
EXAMINATIONS							
404 03 C/P SVS - EXT SUB	0	638	1,181	6,786	7,967	(7,967)	
TOTAL EXAMINATIONS	0	638	1,181	6,786	7,967	(7,967)	0.00%
ENFORCEMENT							
396 00 ATTORNEY GENL-INTE	133,243	5,288	21,975	0	21,975	111,268	
397 00 OFC ADMIN HEARNG-I	1,000	735	6,040	0	6,040	(5,040)	
414 31 EVIDENCE/WITNESS F	0	607	607	2,500	3,106	(3,106)	
418 97 COURT REPORTER SER	0	0	175	0	175	(175)	
427 31 DOI - INVESTIGATIO	40,416	0	20,500	0	20,500	19,916	
TOTAL ENFORCEMENT	174,659	6,629	49,297	2,500	51,796	122,863	70.34%
MINOR EQUIPMENT							
226 00 MINOR EQUIPMENT	7,600	0	0	0	0	7,600	

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT
AS OF 12/31/2015

FM 06

CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
<u>TOTAL</u> MINOR EQUIPMENT	7,600	0	0	0	0	7,600	100.00%
<u>TOTAL</u> OPERATING EXPENSES & EQUIPMEN	745,032	21,080	314,493	82,618	397,111	347,921	46.70%
CA BD OF OCCUPATIONAL THERAPY	1,415,000	69,828	598,843	82,618	681,461	733,539	51.84%
	1,415,000	69,828	598,843	82,618	681,461	733,539	51.84%

3017 - Board of Occupational Therapy Analysis of Fund Condition

Prepared 12/16/2015

2016-17 Governor's Budget

	ACTUAL 2014-15	CY 2015-16	Gov Budget BY 2016-17	BY+1 2017-18	BY+2 2018-19	BY+3 2019-20
BEGINNING BALANCE	\$ 2,925	\$ 2,983	\$ 2,889	\$ 1,943	\$ 951	\$ -88
Prior Year Adjustment	\$ -3	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 2,922	\$ 2,983	\$ 2,889	\$ 1,943	\$ 951	\$ -88
REVENUES AND TRANSFERS						
Revenues:						
125600 Other regulatory fees	\$ 39	\$ 33	\$ 35	\$ 35	\$ 35	\$ 35
125700 Other regulatory licenses and permits	\$ 214	\$ 242	\$ 254	\$ 254	\$ 254	\$ 254
125800 Renewal fees	\$ 949	\$ 983	\$ 1,033	\$ 1,033	\$ 1,033	\$ 1,033
125900 Delinquent fees	\$ 14	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
141200 Sales of documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
142500 Miscellaneous services to the public	\$ 19	\$ 21	\$ 21	\$ 21	\$ 21	\$ 21
150300 Income from surplus money investments	\$ 8	\$ 8	\$ 8	\$ 8	\$ 9	\$ 8
150500 Interest income from interfund loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
160400 Sale of fixed assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Escheat of unclaimed checks and warrants	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1
161400 Miscellaneous revenues	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -
164300 Penalty Assessments	\$ 14	\$ 20	\$ 16	\$ 16	\$ 16	\$ 16
Totals, Revenues	\$ 1,259	\$ 1,323	\$ 1,383	\$ 1,383	\$ 1,384	\$ 1,383
Transfers from Other Funds						
Transfers to Other Funds						
Totals, Revenues and Transfers	\$ 1,259	\$ 1,323	\$ 1,383	\$ 1,383	\$ 1,384	\$ 1,383
Totals, Resources	\$ 4,181	\$ 4,306	\$ 4,272	\$ 3,326	\$ 2,335	\$ 1,295
EXPENDITURES						
Disbursements:						
0840 SCO (State Operations)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8880 Financial Information System for California	\$ 1	\$ 2	\$ 1	\$ -	\$ -	\$ -
1110 Program Expenditures (State Operations)	\$ 1,197	\$ 1,415	\$ 2,328	\$ 2,375	\$ 2,423	\$ 2,471
	\$ 1,198	\$ 1,417	\$ 2,329	\$ 2,375	\$ 2,423	\$ 2,471
FUND BALANCE						
Reserve for economic uncertainties	\$ 2,983	\$ 2,889	\$ 1,943	\$ 951	\$ -88	\$ -1,176
Months in Reserve	25.3	14.9	9.8	4.7	-0.4	#DIV/0!