



CALIFORNIA BOARD OF OCCUPATIONAL THERAPY
2005 Evergreen Street, Suite 2050, Sacramento, CA 95815-3831
T: (916) 263-2294 F: (916) 263-2701
E-mail: cbot@dca.ca.gov Web: www.bot.ca.gov

TELECONFERENCE BOARD MEETING NOTICE & AGENDA

Monday, September 16, 2013

Pacific Ocean Room – 2nd Floor
320 W. 4th Street
Los Angeles, CA 90013
(213) 576-6273 *Directions only*

2027 Marconi Way
South Lake Tahoe, CA
(530) 318-4700 *Directions only*

MONDAY

9:00 am - Board Meeting

The public may provide comment on any issue before the Board at the time the matter is discussed.

1. Call to order, roll call, establishment of a quorum.
2. President's remarks. (*N. Michel*)
3. Board member updates/activities. (*All Board members*)
4. Approval of the April 25, 2013, Board meeting minutes.
5. Approval of the May 8-9, 2013, Board meeting minutes.
6. Approval of the June 21, 2013, Board meeting minutes.
7. Discussion and consideration of amending Title 16, CCR Section 4151, Hand Therapy, and Section 4152, Physical Agent Modalities, to allow occupational therapists to meet the requirements for approval in hand therapy and the use of physical agent modalities upon with certification by the Hand Therapy Certification Commission.
8. Discussion and consideration of adopting amendments to Title 16, CCR Section 4110, Application, Section 4112, Review of Application, Section 4120, Renewal of License or Certificate – Forms, Section 4121, Renewal of Expired License or Certificate, Application, Fees; Effective Date of Renewal, Section 4123, Limited Permit, and Section 4127, Inactive License.
9. Report on Pending Regulations: Title 16, Division 39, CCR Sections 4128, Retired Status and Section 4130, Fees; Section 4170, Ethical Standards of Practice; Section 4172, Standards of Practice for Telehealth; and Section 4101, Delegation of Certain Functions, Section 4146.5, Effective Dates of Decisions, Section 4147, Disciplinary Guidelines, and Section 4147.5. Uniform Standards Related to Substance Abuse.
10. Discussion and consideration of Business and Professions Code Section 2570.185, requiring retention of records for a specified period, and how to implement the requirement if the business is closed or sold or if the practitioner is no longer in private practice. (*H. Martin*)

11. Discussion and consideration of establishing policy regarding disclosure of administrative citations. *(H. Martin)*
12. Discussion and consideration of restructuring the Board's standing Committees, including Disaster Preparedness/Disaster Response Committee, Education and Outreach Committee, Enforcement Committee, Legislative and Regulatory Affairs Committee, and Practice Committee, and discussion of Committee's responsibilities. *(H. Martin)*
13. Discussion and consideration of revising the Board's Administrative Manual. *(H. Martin)*
14. Enforcement data and reports for the period April 1 – June 30, 2013. *(J. Hanson)*
15. Executive Officer's Report and Possible Board Action. *(H. Martin)*
 - a) Board Operations
 - b) Budget Update
 - c) Other Informational Items
17. Public comment session for items not on the agenda.
Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting.
18. Proposed Agenda Items for November Meeting:
 - Petition for Reinstatement
 - Regulatory amendments
 - Executive Officer evaluation

The Board may convene in **Closed Session** pursuant to Government Code Section 11126(c)(3) to deliberate on disciplinary matters.

Return to **Open Session**

20. Meeting adjournment.

Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers or to maintain a quorum. For further information on this meeting and agenda, contact Tabatha Montoya at (916) 263-2294 or submit a written request to her at 2005 Evergreen Street, Suite 2050, Sacramento, California, 95815.

The meeting is accessible to the physically disabled. A person who needs disability related Accommodations or modifications in order to participate in the meeting shall make a request to Tabatha Montoya at (916) 263-2294 or by mailing a written request to 2005 Evergreen Street, Suite 2050, Sacramento, California, 95815. Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

This agenda as well as Board meeting minutes can be found at the Board's website at www.bot.ca.gov.